



**NOTICE OF PRIVACY PRACTICES**

**Our Duties**

We are required by law to maintain the privacy of your medical information and to provide you with notice of our legal duties and privacy practices. We are required to abide by the terms of the Notice of Privacy Practices currently in effect. We reserve the right to change those terms and any changes made will be made available to you at our imaging center or from our Privacy Coordinator by calling 888-234-5575 or by writing to AFO Imaging, Inc. c/o Privacy Coordinator, 607 W. MLK Blvd, Suite 103, Tampa, FL 33603.

**Patient Acknowledgment**

I hereby acknowledge that I have been given an opportunity to review the privacy practices at Advanced Imaging. I understand that I may obtain a copy of the Notice of Privacy Practices. This notice has been issued and considered effective on the date signed. We will keep this form on file for a minimum of six (6) years.

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Patient Signature

Date

**MISSING PATIENT INFORMATION**

We, at AFO Imaging, Inc., are very aware of how challenging it can be to handle your medical and financial concerns following an accident or injury. Therefore, our staff has been expertly trained to make certain that you receive the best care in both areas, so feel please free to ask any questions you may have at anytime.

It is important to note that in order for us to comply with Florida State Law and prevent you from potentially becoming wholly responsible for charges incurred we must have your appropriate insurance information, Policy #, Claim # and or Attorney information on file within 7 days of your visit to our facility. Otherwise, your Insurance Company may have the right to deny coverage due to untimely filing. Therefore the bill would be your complete responsibility.

Please call our business office at 888-234-5575 to provide us with any information we may be missing.

Thank you for your cooperation in this matter.

I, \_\_\_\_\_, acknowledge that I have read and understand the above information.

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Patient Signature

Date

Revised June 2014